

## **GIRL SCOUTS OF CONNECTICUT**

**Position Title:**       **Membership Program Facilitator (Part-Time Position)  
8 week grant position (2/1 – 5/1/10)**

**Reports To:**           **Community Development Coordinator**

**Location:**           **Hartford**

**Salary:**              **\$10.00 per hour**

### **POSITION SUMMARY:**

The Membership Program Facilitator is responsible for organizing and implementing programs to girls in underserved communities that would not otherwise have the opportunity to participate in Girl Scouts. Fluent in **Spanish/English required**.

She/he ensures effective program implementation and partner building, between sites and the Girl Scout Council. For grant supported programs, the Membership Program Facilitator ensures that grant requirements are effectively met.

### **MAJOR ACCOUNTABILITES:**

1. Ensures recruitment and retention of girls in program setting.
2. Registers all girls at program site.
3. Completes required paperwork in a timely fashion.
4. Provides adults with information about volunteer opportunities in both Spanish/English.
5. Creates and revises program modules to fit the needs of each community.
6. Executes girl program.

### **SKILLS AND COMPETENCIES:**

The ideal candidate will have experience working with youth, preferably in a program, camp, and/or child care setting. Key competencies for this position are: communication skills; leadership skills; ability to retain existing relationships with community partners; ability to effectively meet grant requirements and travel to assigned program sites.

### **EDUCATION:**

GED or High School Diploma.

For more information, please contact:  
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