

## **GIRL SCOUTS OF CONNECTICUT**

**Position Title:       Membership Program Facilitator (Part-Time Position)**

**Reports To:           Community Development Coordinator**

**Location:             North Haven and Middletown  
                            North Windham  
                            Wilton**

### **POSITION SUMMARY:**

The Membership Program Facilitator is responsible for organizing and implementing programs to girls in underserved communities that would not otherwise have the opportunity to participate in Girl Scouts.

She/he ensures effective program implementation and partner building, between sites and the Girl Scout Council. For grant supported programs, the Membership Program Facilitator ensures that grant requirements are effectively met.

### **MAJOR ACCOUNTABILITES:**

1. Ensures recruitment and retention of girls in program setting.
2. Registers all girls at program site.
3. Completes required paperwork in a timely fashion.
4. Provides adults with information about volunteer opportunities.
5. Creates and revises program modules to fit the needs of each community.
6. Executes girl program.

### **SKILLS AND COMPETENCIES:**

The ideal candidate will have experience working with youth, preferably in a program, camp, and/or child care setting. Key competencies for this position are: communication skills; leadership skills; ability to retain existing relationships with community partners; ability to effectively meet grant requirements and travel to assigned program sites.

### **EDUCATION:**

GED or High School Diploma.